



Minutes of the Parochial Church Council meeting held on
Monday 20 June 2016 at 6.30pm at the Trevelyan Hall.

Present: Fr Philip Chester, Jonathan Aitken, Melanie de Blank, Alastair Callcutt, Miriam Cook, Maria Gayle-Rogers, Fr Peter Hanaway, Grace Hoskin, Rachel Jewitt, Jane Kennedy, Simon Lello, Sue Lowson, Liz Lyle, Abi Omotoso, Rachel Whittaker, Toby York.
Michael Currans, Ryan Williams, Isaiah Atwiine (Pastoral Assistants) and Claire Pinney (Parish Administrator) were in attendance.

1 Apologies for absence

Apologies were received from Mary Brown and Steve Willis.

2 Welcome to the Archdeacon and introductions

Fr Philip welcomed the Venerable Rosemary Lane- Priestley, Associate Archdeacon, who was holding the triennial Visitation. It was agreed that Alastair Callcutt (PCC Vice-Chair) would chair the meeting with the Archdeacon.

The clergy and Pastoral Assistants left the meeting whilst the Associate Archdeacon addressed the meeting. The Archdeacon explained the purpose of her Visitation was to check with the church wardens that relevant governance was in place, to discover what the PCC considered exciting about our mission, and address any concerns.

A discussion was held which began with an explanation of our distinct ministry. Discussion followed on the liturgy, weekday activities and links with the school, and the role of the Conference Centre, social events and other aspects of church life.

Toby York, Treasurer, explained the financial context and the approach taken by the PCC in recent years. The Archdeacon was pleased that the Common Fund was now being paid in full.

Maria Gayle-Rogers asked the Archdeacon how she should approach her safe-guarding responsibilities during the week when she was not actually on site. The Associate Archdeacon agreed to seek advice from the Archdeacon. Finally, there was a short discussion about future mission. The report of the discussion would be sent to Fr Philip.

The clergy and Pastoral Assistants returned to the meeting.

3 Minutes of the Meeting held on 17 May 2016

The minutes were agreed and signed.



4 Matters arising *not covered by the Agenda*

Maria Gayle-Rogers had contacted the Diocese regarding the amendments to the policy statement on safe-guarding. The new policy statement was on the noticeboard.

5 Report of the Parish Priest

5.1 Trevelyan House Fr Philip reported that there was a restrictive covenant on Trevelyan House which prevented any use as a hotel or bar. The current owners now wish to sell the building. Fr Philip wanted to find out how the site could be developed for the benefit of the wider community and discussions with neighbours and the diocese had begun.

5.2 New organist - In confidence – not for publication

Andrew Sampson's final service would be on 17 July and a farewell party would be held on 14 July. Fr Philip praised Andrew's remarkable service. The interview for the new organist would be held on 30 June. The panel would consist of Fr Philip, Simon Lello, Grace Hoskin and would be chaired by Susan Lawson.

5.3 Sacristy Fr Philip said that there was an urgent need for new vestment storage in the sacristy, similar to the new provision in the school. This would be discussed in more detail at the next meeting.

6 Finance

Toby York had attended the recent Deanery presentation about church finance. St Matthew's had been asked to pay £67,000 in 2017, which represented a 2.1% increase over 2016. The increase in the Common Fund would be discussed at the next PCC meeting.

7 Update on the Lighting and Repristination project

This item would be carried forward to the following meeting.

8 Report by the Headteacher of St Matthew's School.

Rachel Jewitt reported that the pupil roll was currently 220 and that there was now a waiting list. The school had received an outstanding' rating in the recent SIAMS report. Rachel would sent the report to Fr Philip so that it could be circulated to the PCC.

9 Any Other Business

There was no other business.

10 Dates of future meetings: Fr Philip reported that he was now unable to attend the PCC meeting scheduled for 14 September. Jane would be in contact with the PCC with a new date.

Wednesday July 20th

Wednesday September 14th

Wednesday November 23rd