



# St Matthew's Westminster

## Parochial Church Council

### Minutes of a Meeting held on Sunday April 7th, 2013

Present: Fr Philip Chester (PC) (Chair), Kate Barlow (KB) Maria Gayle-Rogers, (MGR), Jane Kennedy (JK), Liz Lyle (LL), Sebastian Lyle (SL), Lisa Martell (LM), Eithne Risner (ER), Hilary Rowland (HR), Steve Willis (SW) ,Toby York (TY).

#### **1 Apologies**

Apologies for absence were received from: Jonathan Aitken (JA), Alastair Calcutt (AC), Fr Peter Hanaway (PH) Sue Lowson (SML) , Rob Coupland (RC) and Rebecca Feeney (RF) (Pastoral Assistants).

#### **2. Minutes of the meeting held on March 5<sup>th</sup> 2013.**

The minutes were agreed and signed as a correct record.

#### **3. Matters arising**

**Revue** – MGR confirmed that the Revue would be held on Saturday May 18<sup>th</sup>.

#### **4. Annual Report 2012**

The draft Annual Report had been circulated to the PCC prior to the meeting. MGR proposed a minor change to the page numbering. HR proposed and SW seconded approval of the annual report and it was passed unanimously.

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## **5. Mission Action Plan**

The Mission Action Plan had been circulated to the PCC prior to the meeting. PC thanked the Mission Action Plan Group and presented the Mission Action Plan to the PCC. Adoption of the Mission Action Plan was proposed by LL and seconded by MGR and passed unanimously. It was planned to print the Plan on card and it would be launched at the APCM.

## **6. Any other business**

**6.1** The next PCC meeting would be held on Tuesday May 21<sup>st</sup>.

**6.2** There had been a 21% increase in planned and regular giving. A series of sermons on giving was planned.

**Action:** JK to send email to PC re asking PH and Fr Peter Hyson to give sermons.

**6.3 Coffee Van** Progress had been made on the research for the Coffee Van. There was a possibility of a funded project which would include a complete environmental audit of the church site.

**6.4 Organ** Andrew Sampson had experienced problems with the organ recently; PC suggested that a humidifier was needed.